

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA  
OFFICE OF THE SUPERINTENDENT

ROBERT W. RUNCIE  
SUPERINTENDENT OF SCHOOLS

November 2, 2017

TO: School Board Members

FROM: Maurice L. Woods *MLW*  
Chief Strategy & Operations Officer

VIA: Robert W. Runcie *Robert W. Runcie*  
Superintendent of Schools

SUBJECT: **REVISION TO EE-5, RECOMMENDATION OF \$500,000 OR GREATER –  
18-112R – VEHICLE PARTS, SUPPLIES & RELATED ITEMS, FOR THE  
NOVEMBER 7, 2017, SCHOOL BOARD OPERATIONAL MEETING**

The following are revisions for EE-5, Recommendation of \$500,000 or Greater –  
18-112R – Vehicle Parts, Supplies & Related Items, for the November 7, 2017, School  
Board Operational Meeting.

The following revisions were made to the item:

- Agenda Request Form: Title, Requested Action, and Summary Explanation and Background.
- Exhibits: Replace with revised the Executive Summary and the Recommendation Tabulation

RWR/MLW/MCC:bm

cc: Senior Leadership Team

## EXECUTIVE SUMMARY

### **Recommendation of \$500,000 or Greater Recommendation to Reject all Bids 18-112R- Vehicle Parts, Supplies & Related Items**

~~This request is to approve the recommendation to award~~ The School Board of Broward County, Florida, released the Invitation to Bid (ITB) 18-112R – Vehicle Parts, Supplies & Related Items for a ~~three (3) year~~ contract from November 8, 2017 through November 30, 2020. ~~ITB 18-112R combined two current bids 13-012R Vehicle Parts, Supplies and Related Items and 15-074R OEM Auto and Truck Parts Accessories.~~ on September 27, 2017, and was opened on October 11, 2017. The scope of the ITB includes the purchase of vehicle parts, supplies, and equipment for the repair, maintenance, and service of the District’s automotive fleet.

~~Student Transportation and Fleet Services utilizes this Bid to purchase parts, supplies and equipment used to repair, maintain and service the District’s automotive fleet. The District’s automotive fleet include vehicles; trucks — light, medium & heavy duty; and school buses. Procurement & Warehousing Services (PWS) received thirteen (13) bids and is requesting the rejection of all bids. In accordance with School Board Policy 3320, Part II – D(1) and Section 6A – 1.012 (Florida Administrative Code) the School Board shall have the authority to reject any or all proposals submitted in response to any competitive solicitation and request new proposals or purchase the required commodities or contractual services in any other manner authorized by 6A-1.012(FAC).~~

~~The solicitation for this ITB ran from September 27, 2017 through October 11, 2017 and it was awarded to a primary, second and third alternate vendor who met all specifications, terms, and conditions of the solicitation. Including the two alternate awardees allow for continuity of services in the event that the primary vendor cannot comply with delivery requirements, specifications, or in emergency cases. The ITB 18-112R bid specification for award indicated that the top three (3) vendors providing the District with the greatest single fixed percentage would receive the recommendation for award. The industry of manufacturers for vehicle parts periodically provide local distributors additional discounts that are above and beyond quoted pricing on the vendor’s bid submittal. Limiting the referenced ITB to the top three (3) vendors would preclude the District from taking advantage of any additional discounts from other qualified distributors. The bid submittals received by the District for the referenced ITB had faulty bid specifications, which precluded the District from being assured that it would receive the lowest cost. A new ITB will be released to correct the bid specifications.~~

#### **Financial Impact**

~~The total spending authority requested is \$7,900,000 as demonstrated in the breakdown below:~~

<del>\$ 174,364</del>	<del>(average monthly expenditure ITB 13-012R)</del>
<del>\$ 24,936</del>	<del>(average monthly expenditure ITB 15-074R)</del>
<del>\$ 199,300</del>	<del>(total average monthly expenditure)</del>
<del>x 36</del>	<del>(new contract term)</del>
<del>— \$ 7,174,800</del>	<del>(total based on the monthly average spend)</del>
<del>\$ 717,480</del>	<del>(ten (10) percent allowance)</del>
<del>\$ 7,892,280</del>	<del>(forecasted spending for new bid to be rounded to \$7,900,000)</del>

~~The current ITB 13-012R – Vehicle Parts, Supplies & Related Items was approved at the School Board meeting on July 24, 2012, and ITB 15-074R OEM Auto and Truck Parts Accessories was approved as a Post Board Approval on January 21, 2015.~~

PWS intends to revise the bid specifications to award to a pool of pre-qualified vendors for each manufacturer’s line item, thereby providing the District the ability to take advantage of any additional manufacturer offered discounts when the item is available from more than three (3) vendors.

PWS intends to rebid this item at a later date.



Select One #:	<u>18-112R</u>	Tentative Board Meeting Date*:	<u>November 7, 2017</u>	
Select One Title:	<u>VEHICLE PARTS, SUPPLIES AND RELATED ITEMS</u>	# Notified:	<u>409</u>	# Downloaded: <u>29</u>
		# of Responses Rec'd:	<u>13</u>	# of "No Bids": <u>N/A</u>
For:	<u>STUDENT TRANSPORTATION AND FLEET SERVICES</u>	Select One Opening Date :	<u>October 11, 2017</u>	
	(School/Department)			
Fund:	<u>DEPARTMENT OPERATING BUDGET</u>	Advertised Date:	<u>September 27, 2017</u>	

**POSTING OF Select One RECOMMENDATION/TABULATION:** Select One Recommendations and Tabulations will be posted in the Procurement & Warehousing Services and [www.Demandstar.com](http://www.Demandstar.com) on **NOVEMBER 1, 2017 @ 3:00 pm** and will remain posted for 72 hours. Any person who is adversely affected by the decision or intended decision shall file a notice of protest, in writing, within 72 hours after the posting of the notice of decision or intended decision. The formal written protest shall be filed within ten (10) days after the date the notice of protest is filed. Failure to file a notice of protest or failure to file a formal written protest shall constitute a waiver of proceedings under this chapter. Section 120.57(3)(b), Florida Statutes, states that "The formal written protest shall state with particularity the facts and law upon which the protest is based." Saturdays, Sundays, state holidays and days during which the District is closed shall be excluded in the computation of the 72-hour time period provided. Filings shall be at the office of the Director of Procurement & Warehousing Services, 7720 West Oakland Park Boulevard, Suite 323, Sunrise, Florida 33351. Any person who files an action protesting an intended decision shall post with the School Board, at the time of filing the formal written protest, a bond, payable to The School Board of Broward County, Florida, (SBBC), in an amount equal to one percent (1%) of the estimated value of the contract. Failure to post the bond required by SBBC Policy 3320, Part VIII, Purchasing Policies, Section N, within the time allowed for filing a bond shall constitute a waiver of the right to protest.

(\* The Cone of Silence, as stated in the ITB / RFP / RFQ / HARD BID, is in effect until it is approved by SBBC. The Board meeting date stated above is tentative. Confirm with the Purchasing Agent of record for the actual date the Cone of Silence has concluded.

**REVISED RECOMMENDATION TABULATION**

RECOMMENDATION TO REJECT ALL BIDS – THE INVITATION TO BID (ITB) HAD FAULTY BID SPECIFICATIONS, WHICH PRECLUDED THE DISTRICT FROM BEING ASSURED THAT IT WOULD RECEIVE THE LOWEST COST. A NEW ITB WILL BE RELEASED TO CORRECT THE BID SPECIFICATIONS.

IN ACCORDANCE WITH SCHOOL BOARD POLICY 3320 PART II – D(1) AND SECTION 6A – 1.012 (FLORIDA ADMINISTRATIVE CODE) THE SCHOOL BOARD SHALL HAVE THE AUTHORITY TO REJECT ANY OR ALL PROPOSALS SUBMITTED IN RESPONSE TO ANY COMPETITIVE SOLICITATION AND REQUEST NEW PROPOSALS OR PURCHASE THE REQUIRED COMMODITIES OR CONTRACTUAL SERVICES IN ANY OTHER MANNER AUTHORIZED BY 6A-1.012(FAC).

By:  Date: November 1, 2017  
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 (Purchasing Agent)

The School Board of Broward County, Florida, prohibits any policy or procedure which results in discrimination on the basis of age, color, disability, gender expression, national origin, marital status, race, religion, sex or sexual orientation. Individuals who wish to file a discrimination complaint, may call the Executive Director, Benefits & EEO Compliance at 754-321-2150 or Teletype Machine (TTY) at 754-321-2158.

Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call the Equal Educational Opportunities (EEO) at 754-321-2150 or Teletype Machine (TTY) at 754-321-2158.